



Dear Prospective Student:

Congratulations on your decision to pursue a career in nursing. Nursing is a very rewarding and versatile career. We are pleased that you are considering the Practical Nurse Program at Broome-Tioga BOCES for your education.

Enclosed are the following:

1. Admission Policies and Procedures
2. Program Information
3. Functional Abilities
4. Adult Education
5. Practical Nursing Application
6. Reference forms to be completed by **two** previous or current employers, teachers or counselors. **If you are currently working, we ask that one be from your current supervisor.** If you are considering transferring any credits into the program, we ask that one reference be from the institution you are transferring credit from. You are scored on who the references come from and what is said.
7. Financial Aid
8. Enrollment Checklist

Mail both of the completed applications with an OFFICIAL HS transcript (school envelope must be sealed) or ORIGINAL complete GED/TASC transcript:

Mail completed forms to:

Broome-Tioga BOCES
MD #45
500 Main Street
Johnson City, NY 13790

If you have any questions, please feel free to call the office at 763-3661. We wish you every success.

Sincerely,

Wendy Antalek

Wendy Antalek, RN
Supervisor of Health Careers